

## eLearning Hosting with CourseMill LMS Services

Let Trivantis do the work for you without breaking your budget.

CourseMill Learning Management System (LMS) by Trivantis provides an affordable, hosted solution that eliminates IT headaches. With no software to install or servers to buy, you can begin managing your online learning from day one.

With 24/7 support, security and monitoring, CourseMill LMS Services is a value-priced, easy-to-use LMS that makes the delivery, management, and tracking of online learning easier and more affordable than ever before.



When you choose CourseMill LMS Services, you leave behind lengthy and technical LMS implementations because we do the implementation for you—in less than a day! We'll even customize the interface to complement your company's branding. With CourseMill, you get exactly what you need to achieve better results, easier management, and hassle-free performance.

### For More Information

Contact Trivantis at (877) 929-0188 or visit us online at [www.trivantis.com](http://www.trivantis.com)

#### Ease of Use

CourseMill enables instructors, students, and administrators to easily and effectively administer, manage, track, and take online courses and curriculum. CourseMill provides student self-enrollment, single click course upload, shopping cart support, wait list functionality, and more.

#### Affordability

CourseMill delivers an affordable elearning management solution for a one-time setup fee of \$7,500 with low monthly maintenance. CourseMill is the best value-priced hosted LMS on the market today.

#### Company Networking

CourseMill makes interaction between users fun and simple. With beneficial features that you can control such as real time chat, internal and external email, instant messaging, mass emailing, and document sharing, communicating with one another is easier than ever before!

#### Robust Reporting

Makes the tracking and reporting of online courses simple and hassle-free by enabling users to easily create an unlimited number of reports. You control who has access to data so others can track the status of students.

#### Flexibility

With CourseMill you can create your own custom look and feel and choose what features are right for your organization. CourseMill provides MySQL database support, 3rd party content support, AICC and SCORM compliance, classroom based training support for blended learning, and much more to provide you with the flexibility for a range of uses.

| Feature                        | Description  |
|--------------------------------|--|
| <b>Student Features</b>        |  |
| Intuitive Interface*           | Use CourseMill's intuitive Web 2.0 interface to quickly access courses, course information, and communication outlets.   |
| Mobile Support*                | Access courses on the go from CourseMill's mobile-enabled interface. Students can take courses directly from an iPod touch®, iPhone®, and most other Smartphones.  |
| Personal Calendar Integration* | Configure your CourseMill calendar to send schedule information to your personal calendar, such as Microsoft Outlook, Lotus Notes, Yahoo, Google, and iCal.  |
| Report Cards                   | Monitor your grades and completion status of courses by viewing your personal report card.   |
| Course Discussion Boards       | Post comments and questions within course discussion boards to interact with colleagues and instructors. Search within the discussion boards to find answers to frequently asked questions.  |
| Real-Time Chat                 | Participate in live, real-time discussion forums with colleagues and instructors to share ideas, ask questions, and network with others.   |
| Instant Messaging              | Use CourseMill's built-in instant messaging feature to engage in one-on-one discussions with instructors and colleagues.   |
| Preview Course Information     | Browse the course catalog to view course descriptions, scheduling and other information prior to enrolling in a course.  |
| Course Wait Lists              | Add yourself to a wait list when you enroll in a course that is full. When a seat becomes available, you will automatically be enrolled in the course.   |
| Course Withdraws               | Withdraw from courses for which you previously registered. Avoid involving administrators and instructors from this task.  |
| Online Help*                   | Find answers to your CourseMill questions by accessing the online help. Click the Help button where available to access contextual help information as you find your way around CourseMill.  |
| Metadata Search*               | Easily search for and find courses quickly and easily using popular key words and phrases. (Requires that courses include metadata.)   |
| <b>Instructor Features</b>     |  |
| Blended Learning Support       | Make SCORM/AICC content available online and schedule face-to-face course sessions to occur during certain days and times of the week.   |
| Add and Manage Courses         | Add courses as your educational infrastructure evolves. Configure courses to include SCORM/AICC content packages, documents, and other relevant course information while enabling communication channels to interact with your students. |
| Add and Manage Course Sessions | Provide multiple offerings of a course by defining course sessions. Sessions can be configured by location and dates to provide students with multiple options for course enrollment.  |
| Add and Manage Curriculums     | Bundle several courses into a curriculum and enable students to register for the curriculum or register them yourself. Associate successful completion of curriculums with credits and certifications.                                   |
| Course Preview                 | Preview course content and documents prior to making the courses available for enrollment.   |

## Features Guide

| Feature                              | Description   |
|--------------------------------------|---|
| Course Documents                     | Upload course documents such as syllabi or assignment descriptions. Course documents are accessible to all students enrolled in the course.   |
| Gradebook Items                      | Create individual course gradebook items including SCORM packages, uploaded documents, and URLs to track the completion of several course components. Gradebook items can be graded automatically through test and course content, or can be marked as completed when the student launches the document or URL. |
| Prerequisites                        | Define curriculum and course prerequisites so that students cannot access course content until the prerequisite has been met.   |
| Printable Class Roster               | With the click of a button, print the list of students enrolled in a course session.  |
| Maximum Enrollment                   | Specify a maximum enrollment for courses. When a course has been filled, a wait list will be generated to retain the additional students that attempt to enroll in the course.  |
| Automatic Notifications              | Enable notifications to automatically send emails to students about course enrollment dates, wait-list status, course start dates, and more.  |
| Send Email Notifications             | Generate an email to a list of students within a specific curriculum, course or session to quickly make course-wide announcements.  |
| Customizable Completion Certificates | Issue a certificate of completion when a student has satisfied all requirements of a course. Customize the certificate with your own wording, text styles, and graphics.  |
| Specify Communication Capabilities   | Allow or restrict access for students to participate in instant messaging, chat, discussion boards, and emails. Determine whether students should be allowed to have student-to-student communication, or if it should be restricted to only the instructor.  |
| GradeBook Reports                    | Stay organized and provide students with an easy-to-read scoring system by utilizing a traditional gradebook style of reporting to display instructor-led training test scores and status.  |
| Advanced Quick Search                | Filter your course, curriculum and user lists using various search terms and find exactly what you want in no time.   |
| Inactive Courses                     | Designate your courses as inactive to retain all of your course grades and information within CourseMill while ensuring students no longer have access to the course or course information.   |
| Course Expiration                    | Assign an expiration date to courses with open enrollment. This prevents students from accessing the course content and information past the specified expiration date.   |
| Assign Course and Curriculum Costs   | Specify the cost of courses and curriculums available for purchase within the course catalog.   |
| Role Switching                       | As an instructor, you may also have courses that you must complete. Instantly switch from your instructor privileges to your student view to begin completing courses in which you are enrolled.  |
| Recurring Sessions                   | Schedule recurring sessions of a course to automate the availability of course session offerings.   |
| Status Reports                       | Generate curriculum- and course-specific status reports to view summarized or individual completion status data for students.   |
| Interaction Reports                  | Run course-specific interaction reports to view information about the questions answered within a course. Interaction reports include data such as the question type, question text, correct response, student response, and timestamp of the response as it corresponds to individual users.                   |
| Scores Reports                       | Generate course-specific scores reports to view information about the scores achieved for one or more gradebook items included in a course.   |

| Feature                                  | Description   |
|--|---|
| Gradebook Reports                        | Run course-specific gradebook reports to view the gradebook for an entire course or for an individual gradebook item within the course.   |
| Transactions Reports                     | Generate transaction-, curriculum-, and course-specific financial transaction reports to view information about course catalog pending and paid transactions.   |
| Transcripts Reports                      | Run curriculum- and course-specific transcript reports to view complete transcripts for students enrolled in the curriculum or course.  |
| Credit Hours Reports                     | Create curriculum- and course-specific credit hour reports to view information about the credit hours achieved through successful completion of the curriculum or course.   |
| Custom Reports                           | Create and generate your own custom reports. Use predefined variables to select the type of information you want retrieved in the report and tailor your reports to meet your needs.  |
| Scheduled Reporting                      | Automatically generate, archive and email reports on a set schedule.  |
| <b>Administrative Features</b>           |   |
| Customizable Interface                   | CourseMill's use of style sheets enables you to easily modify interface colors, terminology and logos to match your company's brand.  |
| Multi-Language Support**                 | Implement CourseMill in one of eight different languages – English, French, Spanish, German, Italian, Dutch, Mandarin and Norwegian.  |
| Customizable User Data                   | Categorize users into several dependent or independent categories based on your organization's structure. Use these categories to filter user data within reports, enroll groups of users in courses and curriculums, and make courses available to specific sets of users. |
| Bulk Student Registration and Enrollment | Upload pre-formatted data to instantly register several students and enroll them in specific courses.   |
| Automatic Student Registration           | Enable students to self-register so they can create their own identity within the system and immediately access course catalog information.   |
| Internal & External Email Capabilities   | Use CourseMill as an email client for sending, composing, and receiving emails, or have your CourseMill-related emails delivered to an existing email address.  |
| Password Recovery                        | Send automatically delivered emails to users if they forget their credentials for logging in.   |
| Configure Instructors                    | Assign instructor capabilities to specific users so that they can add courses and curriculums, upload course content, register students, and more. Instructors have full control over the curriculums and courses to which they are assigned.                               |
| Configure Reporters                      | Designate reporting capabilities to specific users so that they can generate reports for curriculums and courses, schedule regularly delivered reports, and enroll and withdraw students.   |
| Configure Guests                         | Assign guest capabilities to specific users to monitor course content and information that is added to CourseMill. Guests have read-only access to the information and content.   |
| LDAP Support                             | Enable a single-sign-on solution for CourseMill that integrates with your enterprise resource system such as PeopleSoft, SAP, Oracle or Active Directory.   |
| Shopping Cart                            | Allow users to make course catalog purchases in the currency of your choice. Transactions are securely processed and completed through the integration of online merchants including PayPal, PayFlowPro, and PayTrace.  |

\* New Features in CourseMill 6

\*\*Multi-Language Version Requires Additional

| Feature                           | Description  |
|-----------------------------------|--|
| Course Discounts                  | Create discount codes for courses and curriculums that will deduct a specific amount or percentage of the purchase price from the total cost.  |
| Online Audit Trail*               | Keep track of changes made to course, curriculum, gradebook, and student information. Access the online audit trail to see who has been working within CourseMill, the changes he or she has made, and the log of events that have occurred. |
| System-Wide Announcements*        | Create system-wide announcements that are available to all users of CourseMill upon log-in.  |
| Remote Content Server Integration | Store course content on a separate content server while continuing to make courses accessible from CourseMill.   |
| Inactive Users                    | Make users inactive to ensure their user information and transcript data is retained, while preventing them from accessing CourseMill.   |
| Manage System Parameters*         | Make instant changes to system-wide parameters from within CourseMill without restarting the system.   |

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## General Hosting Information

### Services

- Triple data backup
- 24/7 monitoring and server health response team
- Managed security
- Software upgrades, patches, and updates
- Domain name services
- System administration

### Server Software

- Customized operating system: Unix
- Core Services: Shell, http, ftp, and mail ( POP, IMAP, SMTP)

### Server Hardware

- Flexible configurations
- Industry-leading hardware solutions
- Unsurpassed power and reliability
- 24/7 monitoring of hardware
- Immediate repair or replacement of faulty components

### Global Tier 1 Network

- High capacity backbone (OC3, OC12, OC48)
- More direct paths, routing options and peering points = fewer hops and faster response
- Private and public peering
- 24/7 monitoring of connectivity
- Built-in redundancies
- Excellent engineering support services

### Premier Data Center

- State-of-the-art facilities
- 24/7 monitoring of data centers
- Redundant connections to System backbone
- Secured environment
- Redundant, uninterruptible power supplies
- Fire detection/suppression systems

### Supported Browsers

- Microsoft Internet Explorer 7 or greater
- Mozilla Firefox 2.0 or greater
- Google Chrome 2.0 or greater
- Apple Safari 2.0 or greater